

Meeting Minutes

SPF SIG Evidenced Based Interventions Workgroup

March 1st, 2011

The Evidence Based Interventions (EBI) workgroup met via “Meet Me” teleconference from 1:30 PM-2:45 PM on March 1st, 2011. Participants included the following: Mike Sobocinski, Jodi Barnett, Devon Urquhart, Shirley Holmberg, Katie Baldwin-Johnson, Rebecca Busch, Sally Rue and Natasha Pineda.

❖ SPF SIG Timeline/Process

The EBI Workgroup reviewed the current happenings of the SPF SIG. Recently the Alaska Strategic Plan was approved by our Federal Project Officer, Allen Ward. Diane Casto and Devon Urquhart are currently drafting the SPF SIG RFP; this will be sent to Allen Ward during the week of March 7th, 2011. Upon approval from our Federal Project Officer, the RFP will be submitted to the State of Alaska’s Grants and Contracts Team to begin the competitive solicitation process. Diane Casto and Devon Urquhart are also developing a contract for technical assistance to be provided to future subgrantees.

Since the EBI Workgroup last met there have been some changes in the SPF SIG; while environmental strategies are encouraged, they are not a requirement of subgrantees.

❖ Adult Influences Subgroup

During our last EBI Workgroup meeting several members noted the importance of incorporating risk and protective factors into the SPF process. There is an Epi Adolescent Influences Subgroup which focuses on our priority population of underage drinking. However, there was not yet a subgroup focusing on the SPF SIG priority area of adult heavy and binge drinking. Shirley Wilson is the Chair of our Epi Adult Influences Subgroup; this workgroup will meet every 4th Wednesday of the month from 9:30-11:00 AM. If you are interested in participating in this workgroup, please contact Devon Urquhart at devon.urquhart@alaska.gov.

❖ Guidance Document

The EBI Workgroup has a goal of submitting a completed Guidance Document to SPF SIG Project Staff by May, 2011. This leaves approximately three (3) more meetings before the document is finalized. Mike Sobocinski, Jodi Barnett and Devon Urquhart would like to hear your feedback on the latest draft of the Guidance Document; please submit your feedback by no later than Tuesday, March 8th so that an updated draft may be completed in a timely manner.

Since our last meeting Co-Chairs Michael and Jodi have reviewed guidance documents from other states. They noted that regardless of selected strategies, each community will have adaptations in their strategies. The focus of Alaskan communities should be on whether a communities values, traditions, needs and readiness fits into their selected strategies; this is a “Good Fit” criteria.

❖ Logic Models

SPF SIG applicants are encouraged to start off at “ground zero” and will not have a logic model in their applications; strategies will be thoughtfully selected during the Planning Stage of the SPF process. The Guidance Document will help grantees navigate logic models and give possible templates of logic models. However, the SPF SIG does not require the use of a particular logic model. Grantees will utilize logic models which best fit their community. Please reference page 5 of the Guidance Document to see the section on logic models.

❖ Future Meetings

Our next meeting has been rescheduled to March 29th, 2011. It will be at the regularly scheduled time of 1:30-3 PM. The call-in information remains the same: the call-in phone number is 1-800-315-6338 and the call-in code is 4984. A reminder and agenda will be sent to workgroup members prior to our meeting.